

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, November 8, 2011

REGULAR MEETING
4:30 PM

Meeting came to order at 4:30 PM

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioner **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, and Office Administrator **Melody Snyder**. Visitors present were George Hill and Eric Weber from Landau Associates.

1. VISITOR BUSINESS

- George Hill request to move a water unit – the Board considered Mr. Hill’s request and verified that he’s complied with Resolution #884 requirements. **Commissioner Bard** made a Motion to approve George Hill’s request to move one water unit from tax parcel 312303-9127 to tax parcel 312303-9132; **Commissioner Powell** seconded the Motion. Motion approved unanimously.

2. BOARD DISCUSSION/ACTION

- ADU Resolution – A draft resolution was presented to **the Board** which encapsulated discussion from the October 11, 2011 meeting. Revisions to the draft resolution were completed and agreed upon by **the Board**. **Commissioner Haworth** then made a Motion to approve Resolution #1144 establishing a Policy of allowing an accessory dwelling unit to share a water unit and common connection with a primary residence on a single tax lot zoned for residential construction effective January 2nd, 2012. **Commissioner Bard** seconded the Motion. Motion passed unanimously. **The Board** also agreed to reassess this policy in November 2012.
- Draft 2012 Budget - **Commissioner Haworth** requested **General Manager Lakin** incorporate a 2% COLA into the current draft budget. A list of potential highest priority capital projects was also discussed. The top priority project candidates discussed were:
 - Ridge Road main replacement, Phase II - \$100,000.00
 - Vashon Meadows Well Acquisition - \$100,000.00
 - Additional System Pressure Reducing Valves - \$120,000.00
 - Automated Meter Reading Software and integration - \$20,000.00
 - Preliminary design of booster station upgrades at the wellfield - \$50,000.00
 - Conservation program revisions including appropriation of \$20,000 for rain water cistern rebates
- Vashon Meadows well acquisition (Landau Assoc. 5:30 PM) – Eric Weber has reported a potential pumping rate of 15-20 gpm from the Vashon Meadows Well is possible. He has recommended that the District perform a drawdown stress test to provide additional data. Another possible scenario would be to drill a new well at a cost to the district of \$10,000.00 to \$15,000.00. Issues of total cost, water availability and potential ongoing operations impacts to the District were discussed. **The Board** tasked staff to pursue the suggested testing of the well and allow Landau Associates to analyze the data before proceeding further.

- Approval of minutes – Tuesday, October 11, 2011 – **Commissioner Bard** made a Motion to approve the minutes as submitted; **Commissioner Powell** seconded the Motion. Motion approved unanimously.

3. **OPERATIONS REPORT**

- Morgan Hill #1 pump starter – being replaced this week. Estimated cost to replace is \$5,000.00.
- PRV valve – breaks at Kingsbury result of high pressure. **The Board** has requested that a Capital Project for additional PRV purchases be prioritized for 2012.

4. **ADMINISTRATIVE REPORT**

- Rates and fees – **General Manager Lakin** has been working on completing draft revisions before end of year.
- Capacity Analysis Report approval – **The Board** would like a full report on Morgan Hill and Beall Wells operations to date before Budget and Capacity Analysis Report approval. **Commissioner Bard** wanted to thank **Operations Lead Wahanik** for the disinfection byproducts analysis report.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Powell made a Motion to conclude the meeting at 6:16 PM; **Commissioner Bard** seconded the Motion. Motion passed unanimously.